



PURCHASE ORDER

PO Number: 303-1-0003

Requisition Number: 303-1-00035

Order Date: 8/12/2020

Ordered

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Texas School for the Deaf
1102 S. Congress Ave.
Austin, TX 78704

Show numbers on all papers and packages

Referenced Source or Vendor

13000264716
Circle L Consultants, Inc.
PO Box 684
Elgin, TX 78621-0684
Ken Lawhon
Phone: 512-337-5941, Fax: 512-337-5942
circlelc@netscape.com

Natural Gas Inspections for 2020-2021 Fiscal Year at TSD.

Pricing per attached quote.

Description TFC Contact:
Nick Sultemeier
512-462-5385
Nick.Sultemeier@tfc.texas.gov

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
TSD Natural Gas Inspections for the 2020-2021 Fiscal Year	1	each	\$2,950.00	9/1/2020	8/31/2021	\$2,950.00

September 2020

- Quarterly Natural Gas Inspections (Odorant and Patrol) (entire gas system from master meter up to each building) = \$500

December 2020

- Quarterly Natural Gas Inspections (Odorant and Patrol) (entire gas system from master meter up to each building) = \$500
- D.I.M.P. (Yearly Distribution Integrity Management Plan) = \$150

March 2021

- Quarterly Natural Gas Inspections (Odorant and Patrol) (entire gas system from master meter up to each building) = \$500

June 2021

- Annual Natural Gas Inspections (Yearly Cathodic, Atmospheric, Emergency Valve, Over Pressure Inspections) (entire gas system from master meter up to each building) = \$800
- Quarterly Natural Gas Inspections (Odorant and Patrol) (entire gas system from master meter up to each building) = \$500

Total Budget for Fiscal Year 2020-2021 = \$2,950

NIGP Class: 926

NIGP Item: 93

Object Class: 210

Reimbursement Type: Not Reimbursable

Notes: last one rejected by Rico stating it needed to be created under fiscal 2021

Grand Total \$2,950.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Facilities Management and Operations
Program	Property Management
Phone	5124625385
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
Work Order Number	734261

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Goll, Heather - CTCD, 5124630209

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)